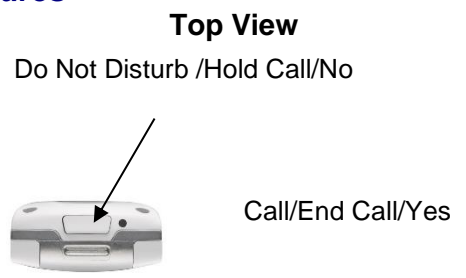

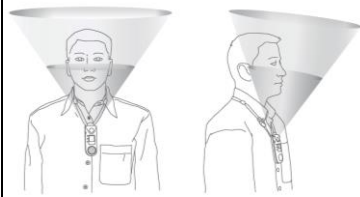


Vocera Basics	What you want to do	Voice Command
<p><b>Maintaining HIPPA Compliance is KEY!</b></p> <p>Remember that <u>you</u> must maintain HIPPA compliance: Be aware of your surroundings and maintain patient confidentiality at all times!</p>		
<p><b>Features</b></p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <p><b>Top View</b></p>  </div> <div style="text-align: center;"> <p><b>Front View</b></p>  </div> </div> <p>Place Vocera on <b>upper, center of chest</b></p> <p><b>Speak out, not down</b> at the device.</p> 	<p><b>Log In/Log Out</b></p> <p>Log In      <b>Say OR Spell</b> your first and last name</p> <p>Log Out      <b>“Log Me Out”</b></p>	
	<p><b>Place Calls</b></p> <p>Call another user <b>“Call _____”</b> (first and last name or first name <b><i>IN</i></b> department)</p> <p>Call a group <b>“Call _____”</b> (group name, Connect console room number or role)</p> <p>Dial an Extension <b>“Dial extension _____”</b> (number)</p> <p><b>**Dial an Outside Number “Dial an outside number”</b> wait for genie prompt and say the <b>area code + number</b></p> <p><b>**Call Urgently “Urgently Call _____”</b> (person or group name)</p> <p><i>** Requires permission: will push your call through Do Not Disturb!</i></p>	
	<p><b>Accept Calls</b></p> <p>Answer      <b>“Yes”</b> or press Call/End Call/Yes Button</p>	
<p><b>The first time you log in:</b></p> <ol style="list-style-type: none"> <li>1. Press the Call Button</li> <li>2. Say or spell your first and last name (legal name)</li> <li>3. Vocera will ask if you would like to record your name. Answer “Yes” and record your name- <i>in a quiet area.</i></li> <li>4. You are now logged into the system.</li> </ol>	<p><b>Decline Calls</b></p> <p>Answer      <b>“No”</b> or press DND/Hold/No Button</p>	
	<p><b>Page</b>      Number in Vocera <b>“Page _____”</b> (first and last name, first name in dept., or address book entry)</p>	
	<p><b>Locate</b></p> <p>Locate another user <b>“Locate _____”</b> (first and last name or first name <b><i>IN</i></b> department) <b>**Does not call them</b></p>	
<p><b>Cleanse with alcohol wipes only</b></p> <p>Take care not to clean the sensors behind the battery as it may damage them.</p>	<p><b>Additional Help</b>      For a short command review <b>“Play welcome tutorial”</b></p>	
<p>Please follow your unit specific guidelines for obtaining a Vocera, use, and storage</p>		